



# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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DONALD L. WOLFE, Director

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

February 6, 2007

IN REPLY PLEASE

REFER TO FILE: **C-1**

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**CONSULTANT SERVICES SUPPLEMENTAL AGREEMENT 3  
AS-NEEDED CONSTRUCTION-RELATED SERVICES  
ALL SUPERVISORIAL DISTRICTS  
3 VOTES**

**IT IS RECOMMENDED THAT YOUR BOARD:**

Authorize the Director of Public Works to execute Supplemental Agreement 3 to Contract PW12911 with Freeman Alternative Resources for additional construction inspection services at an additional cost not to exceed \$1,950,000 to be financed by various funds for public works construction projects increasing the total contract amount to \$6.3 million not to exceed \$2.1 million per contract year.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

This action involves approving a supplemental agreement to an existing contract for construction inspection services and authorizing the Director of Public Works, or his designee, to execute the agreement for additional services not to exceed \$1,950,000.

On February 21, 2006, Agenda No. 47, your Board awarded a 3-year Agreement with Freeman Alternative Resources for construction inspection services for \$1,400,000 per year totaling \$4.2 million. On January 9, 2007, Supplemental Agreements 1 and 2 were approved by the Director of Public Works under his delegated authority and executed to provide for additional services in the first contract year and supplement the Agreement by an amount of \$75,000 each. The recommended Supplemental Agreement 3 for \$1,950,000 is necessary for additional services through the contract term due to the

large number of projects under construction or anticipated to be under construction by our Department. Approval of the recommended action will facilitate the completion of these construction projects and others, which will be submitted to your Board for approval in the future.

### **Implementation of Strategic Plan Goals**

The recommended Consultant Services Agreements will provide for services facilitating the delivery of various public works construction projects. These actions are consistent with the County Strategic Plan Goal of Organizational Effectiveness. The use of as-needed consultant services agreements has enabled us to better manage fluctuations in workload, thereby providing responsive service to our clients.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County's General Fund. This Supplemental Agreement will be funded by various funds for public works construction under the purview of Public Works in the Fiscal Years 2006-07, 07-08, and 08-09. Supplemental Agreement 3 increases the total contract amount from \$4,350,000 to \$6,300,000. The recommended action increases the allowable annual expenditure from \$1,400,000 to \$2,100,000. Supplemental Agreement 3 will supplement the first year of the Agreement with \$550,000, the second year with \$700,000, and the third year with \$700,000.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard Supplemental Agreement, previously approved as to form by County Counsel, will be used. The Agreement includes a clause for termination of services upon prior written notice and a renegotiation clause as directed by your Board.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of contract award, Freeman Alternative Resources is willing to consider Greater Avenues for Independence participants for future employment.

As required by your Board, language has been incorporated into the Agreement stating contractors shall notify their employees, and shall require each subcontractor to notify its employees, about Board Policy 5.135 (Safely Surrendered Baby Law) and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Freeman Alternative Resources is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

### **ENVIRONMENTAL DOCUMENTATION**

A finding of environmental impact is not required for supplemental consultant services agreements for construction inspection services.

### **CONTRACTING PROCESS**

On August 8, 2005, we issued the Request for Proposals to 75 firms. Eleven firms responded to the request. An evaluation committee consisting of Public Works' civil engineering staff evaluated the proposals. The evaluation of the firms was based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender.

The Living Wage Program (County Code Chapter 2.020) does not apply to the recommended contract, as this contract is for non-Proposition A services.

As requested by your Board on February 3, 1998, and to further increase awareness of contracting opportunities with Public Works, a Request for Proposals for these services was listed on the County website for upcoming bids.

Public Works strongly encourages the participation of Community Business Enterprises in contracting opportunities. Freeman Alternative Resources is a CBE firm.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended action will allow the Department of Public Works to facilitate delivery of the construction of various Public Works projects previously approved or to be approved by your Board.

There will be no negative impact on current County services or projects during the performance of the recommended consultant services.

The Honorable Board of Supervisors  
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**CONCLUSION**

Please return one adopted copy of this letter to the Department of Public Works.

Respectfully submitted,

DONALD L. WOLFE  
Director of Public Works

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cc: Chief Administrative Office  
County Counsel